**AGENDA**

**Myerscough & Bilsborrow Parish Council**

**Clerk: Laura Bolton**

**Chairman: Cllr Bill Collinson**

**Vice Chairman: Cllr Dan Bolton**

**Email:** [clerk@myerscoughbandbilsborrow-pc.org.uk](mailto:clerk@myerscoughbandbilsborrow-pc.org.uk) **Tel: 07803631556/01995640833**

**Thursday 25th July 2024 at 7pm Bilsborrow Church**

**Public Participation**

1. **Apologies**
2. **Minutes of last meeting – to be checked and signed**
3. **Declarations of prejudicial interest in any of the agenda item interests and dispensations**
4. **Planning – Discuss and resolve on the Councils response to recent invitations to consult any applications received**

* Application 24/00517/ADV Retrospective planning from Motor Trust UK – signage
* Application 24/00558/FUL – The Paddocks Garstang Road – change of use to domestic storage
* Application 24/00534/FUL – Sunnyside Caravan Park
* Application 22/00612/OUTMAJ – land opposite Rockform. *Pending Consideration*
* Application 23/00729/FULMAJ – full planning for erection of buildings for expansion of JJ Sandhams and outline planning for convenience store and coffee shop with thru elements. *Application permitted*
* *Application 23/01219/FULMAJ – Claughton on Brock Trade Park. Cllr Bolton to update*

1. **Finance**

**Review and approve payments due or paid from the Parish Council & War Memorial accounts and validate these.**

* CHEQUE 200326 – Zurich annual insurance £459.00
* CHEQUE 200327 – Mark Cornforth lengthsman wages May 24 £648.00
* CHEQUE 200328 – Rosemere - flowers for BKV competition £100
* CHEQUE 200329 – Bradshaws – compost for flowers £18
* CHEQUE 200330 – Nurture Grass cutting April 24 £510.41
* CHEQUE 200331 – Nurture Grass cutting May 24 £510.41
* CHEQUE 200332 – C & C supplies – stone for new bench area £288.10
* CHEQUE 200333 – Mark Cornforth Lengthsman wages June 24 £504
* CHEQUE 200334 – Laura Bolton clerks wages April/May/June 24 £1088.16
* CHEQUE 200335 – HMRC employee tax Q1 £239.40
* CHEQUE 200336 – Mark Cornforth lengthsman wages July 24 £504
* CHEQUE 200337 - Nurture Grass cutting June 24 £510.41

**To be scrutinised & signed:**

* CHEQUE 200338 - Barton, Bilsborrow & Myerscough War Memorial Trustees annual contribution £540.00
* CHEQUE 200339- St Hildas Church room rent for July meeting £20
* CHEQUE 200340 - Nurture grass cutting July 24 £510.41

**Review the accounts and complete a reconciliation of the accounts with the latest bank statements available.** **Chairman and Vice Chairman to sign and date.**

* Cheque received from Barton, Bilsborrow & Myerscough War Memorial for £82.20 for share of annual insurance – paid in 24/06/24

1. **Bilsborrow Village Hall - update on the Charity Commission Trust Deed**
2. **MUGA – update**

* **Heads of term lease between School Trustees & Myerscough & Bilsborrow Parish Council**
* **Draft Deed of Covenant**

1. **Lengthsman – discussion of works and timesheets**
2. **Bilsborrow Recreation ground**

* **CCTV update, planning permission**

1. **War Memorial – Risk Assessment**
2. **White Horse Lane – access visibility**
3. **Footpaths – overgrown/kissing gates**
4. **Biodiversity grant – daffodils**
5. **Grass cutting – ‘no mans land’ entrance to Bilsborrow from Barton**
6. **Report Best Kept Village competition**
7. **Clerks report**
8. **Items for next agenda**

**DATE OF NEXT MEETING 26th September 2024**